



# Agent Authorization Form

This form must be completed for all building permit applications where the applicant is the Owner's Agent

A. Project Information			
Property Address		Unit number	Postal Code
Municipality Town of Lincoln	Legal Description		
B. Property Owner(s)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Postal code
Municipality	Province	E-mail	
Telephone number		Cell number	
C. Party to be Authorized			
Last name	First name	Corporation or partnership	
Street address		Unit number	Postal code
Municipality	Province	E-mail	
Telephone number		Cell number	
D. Declaration of Property Owner(s)			
<p>I _____, hereby</p> <p style="text-align: center; font-size: small;">Name of Property Owner(s) (please print)</p> <p>authorize and appoint the party stated in Section C of this form as my agent for the purposes of the submitted permit application. I understand that all communications and correspondence regarding this application shall be directed to the applicant.</p>  <p>_____                                  _____</p> <p style="display: flex; justify-content: space-between; width: 100%;"> <span style="font-size: small;">Date</span> <span style="font-size: small;">Signature of Property Owner(s)</span> </p>			

**Note:**

1. The Ontario Building Code states that "owner includes, in respect of the property on which the construction or demolition will take place, the registered owner, a lessee or mortgagee in possession". This also applies to spouses not listed on the deed. If you are not sure, please check your tax bill. Registered owners are listed on the bill.
2. Personal information contained on this form is collected under the authority of Subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the Building Code Act, 1992. Questions about the collection of personal information may be addressed to the Chief Building Official of the Town of Lincoln.