

**HERITAGE RESTORATION AND
IMPROVEMENT GRANT PROGRAM
APPLICATION FORM**

A. General Information and Instructions

1. Before filling out this application form, **please read the Heritage Restoration and Improvement Grant Program Requirements and Program Guide** that apply to the program for which you are making application. The Program Guide describes the purpose and basic terms and conditions of the program.
2. Prior to submission of this application form, you must arrange for a pre-application meeting with Staff to discuss and confirm program eligibility, application requirements including supporting documentation, proposed scope of work cost and project timing.
3. If the applicant is not the registered property owner, please ensure that written authorization is obtained by the applicant from the registered property owner to make this application and that said written authorization is completed and signed by the registered property owner as provided in Section C of the application form.
4. If an agent is acting on behalf of the registered property owner in making this application, please ensure that the required authorization is completed and signed by the owner as provided in Section D of the application form.
5. If you find insufficient space on this form to respond to questions, please provide additional information on a separate page and attach to your completed application form.
6. Please attach to this application the required supporting documents as requested by Town Staff. An application will not be considered complete until all required documents have been submitted.
7. Please ensure that the application form is complete and that all required signatures have been supplied.
8. Please print (black or blue ink) or type the information requested on the application form.
9. You may deliver your application in person or send it by mail to:

Town of Lincoln
Planning and Development Department
4800 South Service Road
Beamsville ON L0R 1B1
10. For further information regarding incentive programs, please contact Planning and Development Staff.



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4800 South Service Road
Beamsville, ON LOR 1B1
TEL (905) 563-8205
FAX (905) 563-6566

FOR OFFICE USE ONLY
CN: 3-5-01-05
Application: _____
Roll No.: _____

-- PLEASE PRINT --

B. Owner, Applicant and Agent Information

Name of Registered Property Owner: _____
Mailing Address of Property Owner: _____
Postal Code: _____ Tel: () _____ Fax: () _____
Email: _____

Name of Applicant: _____
(If different from Registered Property Owner)
Mailing Address of Applicant: _____
(If different from Registered Property Owner)
Postal Code: _____ Tel: () _____ Fax: () _____
Email: _____

Name of Agent: _____
Mailing Address of Agent: _____
Postal Code: _____ Tel: () _____ Fax: () _____
Email: _____

Name of Solicitor: _____
Mailing Address of Solicitor: _____
Postal Code: _____ Tel: () _____ Fax: () _____
Email: _____

C. Owner's Authorization

If the person/corporation applying for this grant is not the legal registered owner of the property for which the application is being made, the registered property owner must complete the following affidavit:

I/We _____
(Please Print)

being the registered owner(s) of the land described herein, am (are) aware of the application as requested herein and have no objection to this application being submitted, the completion of feasibility studies and the applicant receiving the grant.

Date: _____ Signature: _____

Date: _____ Signature: _____

Note: The application must include original signatures.



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D. Agent Authorization

If the property owner/applicant is authorizing an agent to act on his/her behalf in making this application, please complete and sign this section. If an agent is authorized, all correspondence will be sent to the authorized agent. If no agent is authorized, all correspondence will be sent to the property owner/applicant.

I/We _____
(Please Print)

am/are the owner(s) of/applicant(s) for the land that is the subject of this application and hereby authorize my agent _____

(Please Print)

to make this application and act on my behalf in regard to this application.

Date: _____ Signature _____

Date: _____ Signature _____

Note: The application must include original signatures.

E. Property Information

Municipal Address: _____

Lot(s): _____ Block(s): _____ Reg. Plan _____

Lot(s): _____ Concession(s): _____

Part(s): _____ Reference Plan(s): _____

Assessment Roll Nos: _____

Existing Uses of the Property: _____

Size of the Property: _____ hectares

Existing Buildings on the Property? Yes No If yes, specify building size below

Building 1 _____ sq. m.

Building 2 _____ sq. m.

Building 3 _____ sq. m.

(Please list all additional buildings on a separate sheet)

Is the property designated under Part IV of the Ontario Heritage Act? Yes No

Is this property in tax arrears? Yes No

If so, specify the amount of the tax arrears: \$ _____

Are there any outstanding work orders on this property? Yes No



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H. Sworn Declaration

I/WE HEREBY APPLY for a grant under the Heritage Restoration and Improvement Grant Program.

I/WE HEREBY AGREE to abide by the terms and conditions of the grant program.

I/WE HEREBY AGREE to enter into a grant agreement with the Town of Lincoln that specifies the terms of the grant.

I/WE HEREBY AGREE to abide by the terms and conditions of the grant agreement and understand that a grant agreement for the grant amount shall be registered against the title of the property prior to the Town releasing the funds.

I/WE HEREBY CERTIFY that the information contained in this application is true, correct and complete in every respect and may be verified by the Town of Lincoln by such inquiry, as it deems appropriate, including inspection of the property for which the application is being made.

I/WE HEREBY AGREE that if any statements or information in this application or submitted in support of this application are untrue, misleading or there is a material omission, the application may be rejected or not approved, or the grant may be delayed, reduced or cancelled.

I/WE HEREBY GRANT permission to the Town or its agents, to inspect my/our property that is the subject of this application.

I/WE HEREBY AGREE that the grant may be delayed, reduced or cancelled if the work is not completed not completed as approved or if the contractors are not paid.

I/WE HEREBY AGREE the program for which application has been made herein is subject to cancellation and/or change at any time by the Town in its sole discretion, subject to the terms and conditions specified in the Program. Participants in the program whose application has been approved and who has entered into a grant agreement with the Town of Lincoln will continue to receive their grant, subject to their grant agreement.

I/WE HEREBY AGREE all grants will be calculated and awarded in the sole discretion of the Town of Lincoln. Notwithstanding and representation by or on behalf of the Town of Lincoln, or any statement contained in the program, no right to any grant arises until it has been duly authorized, subject to the applicant meeting the terms and conditions of the program and the grant agreement. The Town of Lincoln is not responsible for any costs incurred by the Owner/Applicant in any way relating to the program, including, without limitation, costs incurred in anticipation of a grant.

Dated at the _____, this _____ of _____, _____
(Town/City of...) Day Month Year

Name of Owner/Applicant or Authorized Agent Signature of Owner/Applicant or Authorized Agent