Application for a Sign Permit

TOWN OF LINCOLN
4800 South Service Road
Beamsville ON L0R 1B1
TEL 905 563 8205
FAX 905 563 6566
www.lincoln.ca

For Municipal use	
Application number:	Permit number (if different):
Date received:	Roll number:

A. Project information

Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Lot size Frontage		Depth Zoning	

B. Applicant

Applicant is: ❑ Owner or ❑ Tenant or ❑ Authorized agent of owner

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )		Cell number ( )

C. Property Owner (if different from applicant)

Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )		Cell number ( )

D. Contractor

Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )		Cell number ( )

E. Purpose of application

[ ] New Construction [ ] Alteration

Description of proposed work

Type of sign: [ ] Billboard [ ] Construction [ ] Ground [ ] Mobile [ ] Pole [ ] Portable [ ] Projecting [ ] Roof
[ ] Wall [ ] Real Estate Development [ ] Other:

F. Attachments

a. Two plot plans dimensioned and drawn to scale showing the Lot, Lot Lines and Street Lines of the Lot on which the Sign is proposed to be erected and the proposed location of the Sign upon the Lot in relation to the said Lot Lines and Street Lines and to any other Signs, buildings, structures or driveways upon the subject Lot and adjacent Lots. The Chief Building Official may require the plot plans described in this Section to be prepared by the Ontario Land Surveyor;

b. Two complete plans of the proposed Sign, including the sign Structure and Face Area;

c. A statement signed by the registered owner of the Lot on which the Sign is proposed to be installed confirming the Lot Owner's agreement to the proposed installation and Lot Owner's acknowledgement of his responsibilities and obligations under this By-law;

d. Such other documents as may be specified by the Town in order to ensure that the proposed Sign complies with the Building Code Act 1992, and the Fire Protection and Prevention Act, 1997, and any other applicable law, including this By-law;

e. A design prepared by an accredited architect or professional engineer for:
   i) All Signs greater than 10 square metres (107.64 square feet) in Sign Area,
   ii) All Signs greater than 7.5 metres (24.61 feet) in Sign Height,
   iii) Projecting Signs weighing more than 115 kilograms (253.53 pounds),
   iv) All Billboard Signs and all Roof Signs;

f. The payment of the application fee for a Sign Permit as set out in Schedule "A", attached hereto and forming part of this By-law, as may be amended by the General Fees and Charges By-law of the Corporation of the Town of Lincoln, as amended from time to time.

F. Declaration of applicant

I _____ certify that:
(print name)

1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. I have authority to bind the corporation or partnership (if applicable).

_____ _____
Date Signature of applicant

Personal Information contained in this form and schedules is collected under the authority of Municipal Act, 2001 and Town of Lincoln By-law No. 05-60 and will be used in the administration and enforcement of the Town of Lincoln By-law No. 05-60. Questions about the collection of personal information may be addressed to the Director of Corporate Services/Clerk of the Town of Lincoln.