



## Instructions to Comply with By-Law 01-134 (Backflow Prevention Devices)

### TOWN OF LINCOLN

4800 South Service Road  
Beamsville ON L0R 1B1  
TEL 905 563 8205  
FAX 905 563 6566  
[www.lincoln.ca](http://www.lincoln.ca)

1. Retain a Licensed Plumber or other authorized professional (see the “Authorized Functions List” on the Town of Lincoln web site) to conduct the cross connection survey of your facility. (All contractors operate independently from the Town of Lincoln).
2. Submit the completed Cross Connection Survey along with your Application to Construct or Demolish (Building Permit application) to the Town of Lincoln Building Department. All required documents can be obtained from the Building Division of the Planning and Development, electronically on The Town’s Website, [www.lincoln.ca](http://www.lincoln.ca) or via fax, 905-563-6566 (facsimiles are for submissions only). All required documents can be submitted in person at the Building Division of the Planning and Development, or via fax, 905-563-6566 (facsimiles are for submissions only).
3. Obtain a building permit to complete any and all upgrades identified on your survey. Permits can be obtained from the Building Department.
4. Have a Licensed Plumber complete any required upgrades.
5. Have your device tested by any independent professional with the required testing license as stated by CAN/CSA B64.10-94.
6. When the required upgrades are completed, all devices have passed a test and you are in possession of a successful test certificate completed by a licensed tester, call the Building Department at 905-563-8205, and arrange for an inspection.

Upon completion of all six steps, you will receive a copy of the inspection report showing the status of your facility. This status is only valid for a twelve-month period; you must have your device tested annually and submit a successful test report to the Building Department by April 15 of each year.

It is **YOUR** responsibility to ensure that a **LEGIBLE** copy of your survey and all test reports are forwarded to the Building Department or given to the inspector at time of the inspection.

If you have any further questions, call 905-563-8205 or email at [backflow@lincoln.ca](mailto:backflow@lincoln.ca).

**NOTE: All testable devices are required to be tested and the results submitted to this office on an annual basis. A licensed tester must be obtained to perform this test.**